


DBP Data Center, Inc. (DCI) Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common-Used Supplies and Equipment	DCI	NO	Competitive Bidding	As needed	N/A	N/A	N/A	Corporate Budget	930,402.13	930,402.13	0	CSE from PS-DBM
	Various CSE (not available in PS-DBM)	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	400,000.00	400,000.00	0	CSE not available in PS-DBM
	Airfare Ticket (PS-DBM GFA)	DCI	NO	Competitive Bidding	As needed	N/A	TBD	TBD	Corporate Budget	400,000.00	400,000.00	0	GFA with PS-DBM
	Laptop Maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	125,000.00	125,000.00	0	Repair and maintenance
	Desktop Maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	100,000.00	100,000.00	0	Repair and maintenance
	Car Maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	120,000.00	120,000.00	0	Repair and maintenance
	Car registration and insurance	DCI	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	40,000.00	40,000.00	0	Annual Registration and Insurance from GSIS
	Printing Services	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	65,000.00	65,000.00	0	Printing Services
	Actuarial Study of DCI's Retirement Gratuity Plan	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	50,000.00	50,000.00	0	Actuarial Study
	Consulting Services	DCI	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	TBD	TBD	Corporate Budget	2,000,000.00	2,000,000.00	0	Consultants for various projects
	Costumer Satisfaction Survey 2023	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	90,000.00	90,000.00	0	CSS covering FY 2022
	Strategic Planning	DCI	NO	NP-53.10 Lease of Real Property and Venue	TBD	N/A	TBD	TBD	Corporate Budget	200,000.00	200,000.00	0	Strategic Planning
	Annual Physical Examination	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	50,000.00	50,000.00	0	APE of DCI employees
	GAD Related Trainings & Activities	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	300,000.00	300,000.00	0	GAD Trainings & Activities
	ISO Related Trainings	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	100,000.00	100,000.00	0	ISO Trainings
	ISO Certification	DCI	NO	Competitive Bidding	4th Quarter	4th Quarter	4th Quarter	4th Quarter	Corporate Budget	500,000.00	500,000.00	0	ISO Certification
	Various Trainings	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	500,000.00	500,000.00	0	Other trainings
	Online Job Posting	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	240,000.00	240,000.00	0	Job Posting
	Microsoft Dynamics Navision	DCI	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	50,000.00	50,000.00	0	Annual Subscription
	Subscription of Cloud Services	DCI	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	400,000.00	400,000.00	0	Annual Subscription
	Antivirus	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	100,000.00	100,000.00	0	Annual Subscription
	Website SSL	DCI	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	20,000.00	20,000.00	0	Annual Subscription
	Email	DCI	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Corporate Budget	200,000.00	200,000.00	0	Annual Subscription
	Windows 11	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	5,000.00	5,000.00	0	Upgrade from Win7 to Win11
	Microsoft Office	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	75,000.00	75,000.00	0	Installation of MS Office (lifetime on-premise)
	Online/Switching UPS	DCI	NO	Shopping	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	80,000.00	80,000.00	0	Replacement of defective UPS
	Annual Zoom Subscription	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	65,000.00	65,000.00	0	Annual Subscription
	Cheque Printer	DCI	NO	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	25,000.00	25,000.00	0	Cheque printer
	Air Purifier	DCI	NO	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	20,000.00	20,000.00	0	For DCI Conference room
	UPS for Desktops	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	80,000.00	80,000.00	0	For desktop computers
	Web Cam	DCI	NO	Shopping	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	4,500.00	4,500.00	0	For DCI Conference room
	Speaker and Microphone	DCI	NO	Shopping	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	12,500.00	12,500.00	0	For DCI Conference room
	Tablet / Barcode Reader	DCI	NO	Shopping	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	7,500.00	7,500.00	0	Equipment

Network Attached Storage	DCI	NO	Shopping	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Corporate Budget	20,000.00	20,000.00	0	Equipment
Cables (HDMI)	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	3,000.00	3,000.00	0	Connectors
Laptop for Mancom	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	300,000.00	300,000.00	0	Laptop for Mancom
ID Printer Ribbon	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	7,000.00	7,000.00	0	Consumables
RFID Cards	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	7,000.00	7,000.00	0	Consumables
Photoshop License	DCI	NO	Shopping	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	15,000.00	15,000.00	0	Annual License
Internet Service Provider	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	600,000.00	600,000.00	0	Internet Service
Laptop for PMD	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	710,000.00	710,000.00	0	Laptop for PMD / developers
Web domain	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	5,000.00	5,000.00	0	Web domain / developers
Desktop for HIS Project	DCI	NO	Shopping	As needed	N/A	TBD	TBD	Corporate Budget	300,000.00	300,000.00	0	Desktop for HIS Project
Polo shirts for HIS staff	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Corporate Budget	50,000.00	50,000.00	0	Polo shirts for HIS staff
Various IT Trainings	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	TBD	Corporate Budget	150,000.00	150,000.00	0	Trainings

Prepared by:


 MAE JOYCE T. OFICIAR
 Property / Supply Officer

Certified Funds Available/
 Certified Appropriate Funds
 Available:


 GINA A. GONZALES
 Accountant / Local Budget Officer

Approved:


 ATTY. EMMANUEL R. GALICIA, JR.
 Head of Office / Agency
 Date: January 9, 2023