


DBP Data Center, Inc. Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MOOE	
	Common-Used Supplies and Equipment (PS-DBM)	DCI	NO	Competitive Bidding	As needed	TBD	TBD	Corporate Budget	952,115.27	952,115.27	0	Procurement via PS-DBM
	Various Supplies and Equipment (not available in PS-DBM)	DCI	NO	Shopping	As needed	N/A	TBD	Corporate Budget	400,000.00	400,000.00	0	CSE not available in PS-DBM
	Lease of Parking Spaces for DCI Company/Vehicles	DCI	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st Quarter	Corporate Budget	150,000.00	150,000.00	0	lease of 2 parking slots for 12 months
	Airfare Ticket (PS-DBM GFA)	DCI	NO	Competitive Bidding	As needed	TBD	TBD	Corporate Budget	400,000.00	400,000.00	0	GFA with PS-DBM
	Airfare Ticket	DCI	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	As needed	N/A	TBD	Corporate Budget	150,000.00	150,000.00	0	Purchase of airline tickets
	Printer Rental	DCI	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	Corporate Budget	50,000.00	50,000.00	0	Printer Rental for 12 mos
	Laptop Maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	200,000.00	200,000.00	0	Repair and maintenance
	Desktop Maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	100,000.00	100,000.00	0	Repair and maintenance
	Car Maintenance	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	120,000.00	120,000.00	0	Repair and maintenance
	Car Registration and Insurance	DCI	NO	Direct Contracting	N/A	N/A	As needed	Corporate Budget	40,000.00	40,000.00	0	Insurance c/o GSIS
	Printing Services	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	50,000.00	50,000.00	0	Printing services
	Actuarial Study of DCI's Retirement Gratuity Plan	DCI	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Corporate Budget	50,000.00	50,000.00	0	Actuarial Study
	Customer Satisfaction Survey	DCI	NO	NP-53.10 Lease of Real Property and Venue	Jan-24	N/A	Jan-24	Corporate Budget	100,000.00	100,000.00	0	Covering CY 2023
	Strategic Planning	DCI	NO	NP-53.9 - Small Value Procurement	TBD	N/A	TBD	Corporate Budget	500,000.00	500,000.00	0	Strategic Planning
	Annual Physical Examination	DCI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	TBD	Corporate Budget	150,000.00	150,000.00	0	APE for Employees
	ISO Related Trainings	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	100,000.00	100,000.00	0	Trainings
	ISO Certification	DCI	NO	Competitive Bidding	4th Quarter	TBD	TBD	Corporate Budget	500,000.00	500,000.00	0	Certification
	Various Trainings	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	500,000.00	500,000.00	0	Trainings
	Online Job Posting	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	300,000.00	300,000.00	0	Job postings
	Wellness Program	DCI	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	500,000.00	500,000.00	0	Wellness program activities
	NAS with 12 TB SSD	DCI	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	285,000.00	285,000.00	0	NAS
	KVM Switch Enterprise Grade 8 Ports HDMI	IT Div	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	52,000.00	52,000.00	-	KVM switch
	Door Access Control Solutions	IT Div	NO	Shopping	TBD	N/A	TBD	Corporate Budget	38,000.00	38,000.00	-	2 ic
	Windows Server for Active Directory & Email	IT Div	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	120,000.00	120,000.00	-	2 licenses
	MS Windows 11	IT Div	NO	Shopping	Mar-24	N/A	Mar-24	Corporate Budget	97,000.00	97,000.00	-	42 licenses
	MS Office Licenses (Perpetual)	IT Div	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Mar-24	Corporate Budget	324,000.00	324,000.00	-	42 licenses
	Antivirus Subscription	IT Div	NO	Competitive Bidding	Apr-24	Apr-24	May-24	Corporate Budget	680,000.00	680,000.00	-	46 licenses
	Server	IT Div	NO	Competitive Bidding	Feb-24	Feb-24	Mar-24	Corporate Budget	700,000.00	700,000.00	2	2 ic
	Server Room & Network Renovation	IT Div	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Feb-24	Corporate Budget	300,000.00	300,000.00	0	Repair
	Server UPS	IT Div	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	300,000.00	300,000.00	-	UPS
	Microsoft Dynamics Navision	IT Div	NO	NP-53.9 - Small Value Procurement	Aug-24	N/A	Aug-24	Corporate Budget	50,000.00	50,000.00	-	Subscription
	Subscription of Cloud Services	IT Div	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Feb-24	Corporate Budget	400,000.00	400,000.00	-	Subscription
	Website SSL	IT Div	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Feb-24	Corporate Budget	20,000.00	20,000.00	-	3 certificates
	Zoom Subscription with Webinar	IT Div	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Mar-24	Corporate Budget	65,000.00	65,000.00	-	Annual Subscription
	Rfid Cards	IT Div	NO	Shopping	Jun-24	N/A	Jun-24	Corporate Budget	8,000.00	8,000.00	-	300 pcs
	ID Printer Ribbon	IT Div	NO	Shopping	Jun-24	N/A	Jun-24	Corporate Budget	8,000.00	8,000.00	-	printer maintenance
	Internet Service Provider	IT Div	NO	Competitive Bidding	TBD	TBD	TBD	Corporate Budget	600,000.00	600,000.00	-	Internet Service
	Web domain	IT Div	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Feb-24	Corporate Budget	8,000.00	8,000.00	-	3 additional domains (annual)
	WiFi Router	IT Div	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	40,000.00	40,000.00	-	3 units

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	8 Channel NVR CCTV	IT Div	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	100,000.00	-	100,000.00	1 lot
	Manage Firewall Device	IT Div	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	80,000.00	80,000.00	-	1 lot
	Various IT Trainings	IT Div	NO	NP-53.9 - Small Value Procurement	As needed	N/A	TBD	Corporate Budget	250,000.00	250,000.00	-	Trainings
	Smart TV	T&I Dept	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	380,000.00	-	380,000.00	2 units
	HDMI for Conference Room	T&I Dept	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	2,500.00	-	2,500.00	HDMI
	Video Conference Solution	T&I Dept	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	60,000.00	-	60,000.00	1 lot
	Acrylic Board	T&I Dept	NO	Shopping	Feb-24	N/A	Feb-24	Corporate Budget	20,000.00	-	20,000.00	1 set
	Pedestal	T&I Dept	NO	Shopping	Mar-24	N/A	Mar-24	Corporate Budget	40,000.00	-	40,000.00	10 pcs
	Flowcharting Tools (licenses)	T&I Dept	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Mar-24	Corporate Budget	180,000.00	180,000.00	-	10 licenses
	Adobe Creative Cloud	T&I Dept	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Corporate Budget	120,000.00	120,000.00	-	2 licenses
	Laptop	T&I Dept	NO	Competitive Bidding	As needed	TBD	TBD	Corporate Budget	2,550,000.00	-	2,550,000.00	laptops
	DCI Snagge	T&I Dept	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Corporate Budget	110,000.00	110,000.00	-	1 lot
	DCI Brochures	T&I Dept	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Corporate Budget	80,000.00	80,000.00	0	Printing services

Prepared by:

  
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 BAC Secretariat

Recommended by:

  
**RAMON EUGENIO J. ENRIQUEZ**  
 BAC Chairperson

By the Authority of the Board:

  
**JUSTICE PANTE O. TINGA (RET.)**  
 President and CEO  
 Head of Procuring Entity